

**Town of Gnesen Planning Commission
July 17, 2024 Minutes**

Members Present: Matt Thibodeau, Pete Bergman, Sherri Underthun, Kathy Buran, Carol Jacobson, Joe Ferguson, Kevin Middleton, and Dick DeLano, Rick Hogenson, Zoning Officer, Mike Polzin, Zoning Officer and; Hannah Jurek, Planning and Zoning Secretary.

Members Absent: Carter Williams

Others Present: Nancy Poppenburg, Town Board Liaison; Jay and Marcia Haller, AJ Jensen

Approval of agenda: A motion was made by Kathy to approve the agenda, seconded by Kevin. All voted in favor.

Approval of the June 19, 2024 minutes: A motion was made by Carol to approve the June 19, 2024 minutes, seconded by Sherri. All voted in favor.

Public Comment: None

CONTINUING BUSINESS:

Storage Containers: Kathy, Rick, and Mike got together to discuss the proposed changes. Rick felt that it's more complicated to simply send to the Board. The topic was tabled until next meeting after the committee meets again.

Hearing Officer: Tabled until next month when Carter returns

CUP review Application: Hannah presented a newer version of the application given to CUP landowners for their CUP review. After some brief discussion, removing the word "application" after review in the header we are set to move forward.

Moore Family Property Division on Sunshine Lake: Mike wanted to give the Commission an update on a property split he had been working on since the end of 2023. It had proven to be a bit more complicated but finally got resolved this month. He will give all paperwork to the Clerk's office to file.

NEW BUSINESS:

Schedule public hearing for CUP reviews: The public hearing will be set on Wednesday September, 18, 2024 during the regular Planning and Zoning meeting like in years past.

Schedule Gravel Pit Inspections: The gravel pit inspections will be on Wednesday August, 28, 2024, starting at 3:00 pm following the same schedule as years past.

ZONING OFFICERS REPORT: Mike gave an update regarding Stewart Camp. Rick gave a update regarding the waste oil collection site at a residents on Rice Lake Road and was looking for guidance on how to proceed moving forward. Sherri made the motion to proceed with the recommendations that Rick provided, Matt amended that he leaves the Planning Commission out of it. Sherri accepted the amendment to her motion, seconded by Matt. All voted in favor. Rick also gave an update regarding the letters being sent out to folks who host special events in the Township, notifying them of the ordinance change, we had the folks who run the Buzz Ryan and Brewhouse Triathlon submit their paperwork, although it did not meet the 30 day in advance requirement Rick let the Commission know he approved it. There was some slight confusion amongst the Commission members regarding special events permits coming to them at meetings, Rick was just making them aware because of the event coordinator not meeting the 30 day due to the letter being mail out only days ago. Matt made the motion that moving forward special events permits be accepted or denied by the discretion on the Zoning Officers, and no need to come to the Planning Commission, seconded by Kathy, all voted in favor. Rick also brought up the policies regarding planning and zoning. Matt made the motion that Rick and Mike, with help from the Clerk's office, create a sort of a hard copy document with history of directions on how to proceed with

Planning related incidents voted on by the Planning Commission, Seconded by Sherri.. After discussion, the motion has been tabled until Nancy talks with the Town Board.

BOARD MEMBERS REPORT: Nancy scheduled the training for Friday July 19 at 10:00 am and encourage everyone to attend if they can.

Next P&Z Meeting will be held on Wednesday, August 21, 2024 at 7:00pm

A motion was made by Sherri to adjourn, with a second by Dick. Motion passed. Meeting adjourned at 8:28pm.

Respectfully submitted,

Hannah Jurek Planning and Zoning Secretary

Matt Thibodeau, Acting Planning Commission Chair

Date

Date