



Town of Gnesen

Short Term Rental Permit Application

6356 Howard Gnesen Road
 Duluth, MN 55803
 218-721-3158 - gnesen.org

APPLICANT/CONTACT INFORMATION

Property Owner (Last, First)			
Property Owner Address	City	State	Zip
Short Term Rental Property Address	City	State	Zip
Parcel ID			
Property Owner Phone Number		Date Application Submitted	
Property Owner Email			
Alternate Contact Person (other than Property Owner)		Alternate Contact Person Phone Number	
Mailing Address (Where to Send Permit)	City	State	Zip
Email Address (Where to Email Permit)			
Do you currently reside on this property? If yes, how many days of the year			
How is the property currently being used?			
Total number of bedrooms on the property		Total number of allowed guests	
Intended number of days for personal use	Intended number of days for rental use	Intended number of days unused	

ADDITIONAL REQUIRED INFORMATION & ATTACHMENTS

1. Septic system current Certificate of Compliance
2. Evidence of property ownership
3. Evidence that the property owner is a Gnesen Township homesteaded resident
4. Site sketch showing all structures including location of septic, well, principal and accessory structures and property lines. Make sure to include all the distance requirements that are listed on the site sketch form.
5. Names, addresses, and telephone numbers of nearest property owners (minimum of 4)
6. If applying for grandfathered status, Evidence that property was used as a Short-Term Rental prior to October 24 th , 2022
7. All other information requested by Zoning Officer

Zoning Officer Checklist

<p>The following items are to be posted within the Short-Term Rental:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Short Term rental contact numbers <input type="checkbox"/> Quiet Hours – 10pm to 8am <input type="checkbox"/> Maximum number of guests allowed <input type="checkbox"/> Parking areas <input type="checkbox"/> No renters’ personal watercrafts are allowed to be launched except at Public/DNR launches. DNR Aquatic Invasive Species Prevention Guidelines posted. <input type="checkbox"/> Garbage and recycling locations and pickup hours <input type="checkbox"/> Pets to be secured and no nuisance barking <input type="checkbox"/> Visual demarcation of all property lines (Zoning Officer to confirm prior to issuance of permit) <input type="checkbox"/> No events allowed by renter e.g. bachelor parties, wedding receptions, class reunions etc. <input type="checkbox"/> Rental of Recreational vehicles, tents or similar structures not allowed on lots less than 4.5 acres <input type="checkbox"/> No Fireworks allowed <input type="checkbox"/> License/Permit number

Permit Fee of \$500.00 Paid by Cash or Check Renewal period is every three years	Cash: _____ or Check: _____ Receipt Number: _____ Renewal Date: _____
Permit Number (must be posted in all ads)	
Approved by Zoning Officer	Signature: _____ Date: _____

Site Sketch Form

The Sketch is to graphically illustrate your proposed project(s)

Draw and Label on Sketch (in feet)

- All Structures on the Property and Dimensions
- All Driveways, Access Roads, and Wetlands
- All Proposed Structures and Dimensions

- Distance of Proposed Structures to Shoreline (Closest Point)
- Distance of Proposed Structures to Septic System and Tank
- Distance of Proposed Structures to Property Lines
- Distance of Proposed Structures to Road Centerline and Right-of Ways

You may submit your own site sketch **IF it has the required information indicated above.**

Sanitary Review: (To be determined by appropriate sanitary authority.)

Will the proposal, as shown below, negatively impact the SSTS/sanitary line or replacement area? Yes No

Sign off:

Signature _____ Title _____


